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NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

Wednesday, October 24th, 2018

6:30pm Meet & Greet with Refreshments
7:00pm Meeting

Encino Women's Club
4924 Paso Robles Ave., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

The Encino Neighborhood Council may be live streamed to the Encino Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/>

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

Meet and Greet with refreshments 6:30-7:00pm

- 1. Call to Order & Pledge of Allegiance at 7:00pm.**
- 2. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**



3. Reports from Public Officials/Departments/Community Agencies: (30 minutes)

- A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
- B. Councilmember Paul Koretz: Chris Givens, Valley Director (818-971-3088)
- C. Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
- D. LAPD Senior Lead Officers: Officer Walia
- E. LAFD
- F. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
- G. Mayor's West Valley Rep: Tanaz Golshan
- H. LA Department of Public Works Representatives
- I. LADWP Representative
- J. County or State officials

4. PRESENTATION – No presentation this month...

5. Applications for open positions on the Encino Neighborhood Council (5 minutes)

- A. How to apply**
Available positions include: Area 3 Rep. Alternates: Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 4, Area 5; Area 7
- B. Seating of Alternates**

6. Officer's Reports:

- A. President's Report – (5 minutes)
 - 1. Contacting the City Attorney
- B. Treasurer's Report – (10 Minutes) Update for Board – ENC Account and cash flow
 - 1. **MOTION:** Approval of September 2018 Monthly Expenditure Reports
- C. Secretary's Report – (5 Minutes)
 - 1. **MOTION:** Approval of February, June, July, August, September 2018 Meeting Minutes
- D. Vice President's Report – (5 Minutes)
 - 1. Current Committees and Membership Information
- E. Sergeant at Arms' Report (5 minutes)
 - 1. Ethics, Funding, Code of Conduct – training required of members

7. Old Business: (10 minutes)

Executive Committee (Non-Consent)

- A. NC Reform CF-18-0467** – The NC Reform CF-18-0467 was emailed to the entire board (8/2/18) for review. **MOTION; EXE-18-07-0002:** The ENC Executive Committee supports and requests support from the Encino Neighborhood Council for CF-18-0467 if amended to not include bullet points 3 & 4. CIS to be filed.



8. New Business – Non-Funding Consent Items (30 minutes)

Parks Committee :

- A. Committee Name.** The Parks Committee would like to change the committee name to Parks and Environment to expand their scope beyond park space. **MOTION; PAR-18-10-0004:** The ENC Parks Committee supports changing the committee name to “Parks and Environment”. **Passed 4-0-0**
- B. 60 Day Notification Period.** Currently the LA Bureau of Street Services Urban Forestry Division (UFD) provide a 3 day notice for tree removal. Providing 3 days notification of the pending removal of 1-2 street trees does not give NCs and CCs adequate time to respond. As bodies that must comply with the Brown Act, it’s impossible for NCs to do our due diligence and to consider a motion in such a short time frame. Likewise, on removal of 3 or more street trees, the provision of a 30 day notice is still problematic since no background materials are available until 3 days before the BPW hearing. **MOTION; PAR-18-10-0005:** The Encino Neighborhood Council requests that the City of Los Angeles Bureau of Street Services’ Urban Forestry Division amend its notification guidelines to provide Neighborhood and Community Councils with adequate and additional time to respond to notifications of pending street tree removals. We urge the UFD to adopt a 60 day notification period for proposed removal of all street trees and make all background/transmittal documents available online when the notice is posted, except for removals done by the City in response to emergency damage. **Passed 5-0-0.**

PLU Committee (Non-Funding Items)

- C. Sherman Oaks PSH, CF#12-1549-S12 – MOTION; PLU-18-10-0003:** The Encino Neighborhood Council opposes the proposed PSH at 15314 W. Dickens Street and the Crisis Bridge Housing facility at 5161 Sepulveda Blvd. due to safety concerns, health concerns, disruptions to businesses and schools, and impacts to stakeholders. Letters to Councilmember Koretz (CD5), Planning Deputy Avi Kleinman, Councilmember Ryu (CD4), Catherine Landers, Director of Special Projects and Councilmember Blumenfield (CD3). CIS to City Council. Eliot C moves, Carol L 2nds. **Passed 8-0-0.**

Executive Committee (Non-Funding Items):

- D. Holiday Toy Drive and Forum –** The Outreach Committee is discussing an event for December with possible topics as Disaster Preparedness or sidewalks and urban canopy in conjunction with a Holiday Toy Drive (deliver toys to Fire Station 83). **MOTION; EXE-18-10-0021:** The ENC Executive Committee supports the Outreach Committee setting up a December Forum and Toy Drive. Topic, Location, Date and Expense will be determined at the next Outreach Committee meeting and to start collection toys in the November ENC General Board meeting. **Passed: 4-0-0.**
- E. ENC Public Safety Committee Chairs –** The ENC’s Public Safety Committee has not met in over a year. Crime and public safety continue to be a top concern of the residents in Encino. This committee. **MOTION; EXE-18-10-0022:** The ENC Executive Committee recommends Suzan Richmond and Samuel Apikyan as Co-Chairs of the Public Safety Committee. **Passed: 4-0-0.**
- F. Board Member Resignations, Cooling Off Period –** Currently our By Laws nor our Standing Rules have a cooling off period for board members that resign and then turn around wishing to re-join. **MOTION; EXE-10-18-0019 –** The Executive Committee would like to modify the ENC Standing Rules to include a cooling off period of 90 days after a board member resigns and requests the By Laws committee to modify the standing rules. **Passed: 4-0-0.**
- G. Removal of Kathy Moghimi-Patterson –** Kathy has missed more than 20 consecutive meetings. An email to Kathy was sent on 10/19/18 advising her a vote will take place to remove her from the Alternate to the At-Large Rep Position at the October 2018 ENC General Board Meeting. **MOTION; EXE:18-10-0024 –** The ENC to remove Kathy Moghimi-Patterson as the At-Large Alternate **Passed: 4-0-0.**



H. Combine November and December meeting on 11/28/18, no December meeting.

MOTION; EXE-18-10-0027 – The ENC Executive Committee supports combining the November 2018 and December 2018 General Board meetings to November 28th and no December General Board Meeting. **Passed 4-0-0.**

Traffic & Transportation Committee (Non-Funding Items):

I. Signal timing Northbound Hayvenhurst Ave @ Ventura Blvd.

MOTION TRA-18-10-0002: The ENC supports adding 7 additional seconds to the Northbound Hayvenhurst Ave traffic light. Many cycles are three seconds which is not adequate for the volume of cars entering and exiting Gelson's market and the bank/medical building on Ventura Blvd. This is also a heavy pedestrian zone. We request on on-site visit with LADOT and committee members. (Kelson/Jarvis 6/0/0)

J. Crosswalk Lights on Ventura Blvd at La Maida (by the Shell Station).

MOTION TRA-18-10-0003: The ENC requests to add lighting to the pavement to alert drivers of the pedestrian crosswalk @ LaMaida and Ventura Blvd. NE Corner. There should also be lighted signage. (Jarvis/Bailey 6/0/0)

K. Discussion of proposed turn restrictions in the Encino Hills on Louise @ Nance and Louise @ Oak View.

MOTION TRA-10-18-0004: The ENC requests the LADOT to conduct a well publicized public hearing prior to installing any proposed turn restrictions on Louise Ave @ Nance and Louise Ave @ Oak View. (Hand/Jarvis 6/0/0)

L. Discussion and Possible Action: To support to increase fines for excess vehicle exhaust noise

MOTION TRA-18-10-0005: The ENC Supports the NOHO NC to increase fines for excess vehicle exhaust noise which has created an atmosphere of intimidation, fright and increased street racing. (Kelson/Hand 6/0/0)

M. Sepulveda Blvd Northbound South of Valley Meadow- Safety Issue There is water covering the road continuously in the right lane and now flows across most of Sepulveda Blvd. causing skidding and accidents.

MOTION TRA-10-18-0006 - The ENC requests the LADWP fix leak on Sepulveda Blvd South of Valley Meadow East side where water covering the road continuously in the right lane and now flows across most of Sepulveda Blvd. causing skidding and accidents. (Kelson/Bailey 6/0/0)

N. Stop Sign request on McCormick at Whitaker.

MOTION TRA-10-18-0007: The ENC requests on All-Way Stop at McCormick and Whitaker. (Kelson/Bailey 6/0/0)

O. Compile a list of locations with tree roots uplifting the pavement. Street Services has done nothing for years on this issue.

MOTION: TRA-10-18-0009: The ENC should compile a list of locations with tree roots uplifting the street pavement. Street Services has done nothing for years on this issue. (Kelson/Hand 6/0/0)

P. Anti-Gridlock Enforcement in Encino on Ventura Blvd.

MOTION TRA-10-18-0010: The ENC requests parking enforcement Eastbound starting at 4PM especially East of Balboa on the South side of the street for the anti-gridlock zone. (Kelson/Hand 6/0/0)

Q. Discussion and Possible Action Re: Mission Hills Canyon Park Project

Kelson attended the first public hearing for the Mission Canyon Park Project. This proposed park is just South of our Encino Hills Neighborhood. It will cover the land of the decommissioned Mission Canyon Landfills 1,2,3. A representative of County Supervisor Shelia Kuehl was there as well as CEQA representatives. About 50 residents, mostly from Brentwood, Bel Air Skycrest, Mountain Gate and Bel Air Crest. The comment period ends on October 31, 2018. A definite flaw was that the



traffic/transportation effects were "less than significant ". The access and egress on Sepulveda Blvd is very dangerous and no one wants another traffic light.

Website: missioncanyonpark.com

Comments to : comments@ iecg-inc.com

Written comments to:

Ms. Eimon Smith

2202 S Figueroa St # 621

LA CA 90007

MOTION: TRA-10-18-00012: The ENC supports the access and egress for the Mission Canyon Park on Sepulveda Blvd at the same traffic light as the 405 ramps for safety. The ENC does not support a proposed parking lot off Mulholland Dr to the park. (Kelson/Belasco 6/0/0)

9. New Business – Funding Consent Items (5 minutes)

Executive Committee (Funding Item):

- A. **Independent Analysis of islands on White Oak** – After several attempts to have the irrigation system on the islands on White Oak we are at a stand-still. An initial estimate of \$200K was presented without a break-down of the costs. The trees continue to deteriorate due to no irrigation. **MOTION; EXE-10-18-0026** – The ENC Executive Committee supports obtaining an independent study, with the written authority from Hector Banuelos (LA CITY). Cost not to exceed **\$550**. Passed: 4-0-0.

10 New Business – Non-Consent Items (10 minutes) New Business

PLU Committee (Non-Consent)

- A. **Ralph’s Fresh Faire, type 86 alcoholic beverage license.** Ralph’s Fresh Faire is seeking a type 86 alcoholic beverage license for instructional tastings and conditional use permit. **MOTION; PLU-18-10-0004:** The Encino Neighborhood Council supports granting the type 86 alcoholic beverage license for instructional tastings. Henry E. moves, Carol I. 2nds. Passed 6-0-2 (Cohen and Silver abstain).

11. Committee Reports (5 minutes)

1. ByLaws - Jess Whitehall/Glenn Bailey
2. Education - Adriohn Richardson
3. Government Affairs - Patricia Bates
4. Outreach - Alex Garay:
5. Parks/Environment – Shelley Bilik
6. Planning & Land Use - Eliot Cohen
7. Public Safety - Glenn Bailey
8. Traffic/Transportation - Laurie Kelson

12. Board Member Comments on Non-Agenda Items: (10 minutes) Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

13. Adjournment at 9:00pm -



Community Events:

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via enc@socal.rr.com

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via enc@socal.rr.com.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al **(818) 971-6996** o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal.

