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Vacant
Secretary
PATRICIA BATES
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LEE BLUMENFELD
Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

Wednesday, September 26th, 2018

6:30pm Meet & Greet with Refreshments

7:00pm Meeting

Encino Women's Club
4924 Paso Robles Ave., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

The Encino Neighborhood Council may be live streamed to the Encino Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/>

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

Meet and Greet with refreshments.

1. Call to Order & Pledge of Allegiance at 7:00pm.
2. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.
3. Reports from Public Officials/Departments/Community Agencies: (40 minutes)
 - A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
 - B. Councilmember Paul Koretz: Gurmet Khara, Valley Director (818-971-3088)



- C. Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
- D. LAPD Senior Lead Officers, Community Police Advisory Board
- E. CHP - Leland Tang
- F. LAFD
- G. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
- H. Mayor's West Valley Rep: Tanaz Golshan
- I. LA Department of Public Works Representatives
- J. LADWP Representative: - Jason Stinnett - Balboa Pipe Line Update and Billing
- K. Cal Trans - James Fowler (Maintenance Manager II) and Gustavo Nunez (Maintenance Superintendent)
- L. County or State officials
- M. Los Angeles City NC Election Administrator, Renee McDade – Update on upcoming NC elections.

4. PRESENTATION – No presentation this month...

5. Applications for open positions on the Encino Neighborhood Council (5 minutes)

A. Consideration of Applications if Any

How to apply

Available positions include: Area 3 Rep. Alternates: Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 4, Area 5; Area 7

B. Seating of Alternates

6. Officer's Reports:

A. President's Report – (10 minutes)

1. ENC Conduct, CD 5 NC Execs Meeting Recap & Outreach Efforts.

B. Treasurer's Report – (5 Minutes) Update for Board – ENC Account and cash flow

1. **MOTION:** Approval of August 2018 Monthly Expenditure Reports

C. Secretary's Report – (5 Minutes)

1. **MOTION:** Approval February 2018, June 2018, July, and August 2018 Meeting Minutes

2. **DISCUSSION AND POSSIBLE ACTION:** Election of new Secretary.

D. Vice President's Report – (5 Minutes)

1. Current Committees and Membership Information

E. Sergeant at Arms' Report (5 minutes)

1. Ethics, Funding, Code of Conduct – training required of members

7. Old Business: (10 minutes)

Executive Committee (Non-Consent)

A. **NC Reform CF-18-0467** – The NC Reform CF-18-0467 was emailed to the entire board (8/2/18) for review. **MOTION; EXE-18-07-0002:** The ENC Executive Committee supports and requests support from the Encino Neighborhood Council for CF-18-0467 if amended to not include bullet points 3 & 4. CIS to be filed.



8. New Business – Consent Items (20 minutes)

Outreach Committee (Funding Items):

- A. Welcome to Encino Sign. MOTION; OUT-18-09-0005:** The ENC Outreach Committee supports the continued placement of the ENC tile on the Welcome to Encino sign located at Balboa and Victory and requests \$500 for the yearly fee. Jim E. moves, Alex G. 2nds. **Passed 4-0-0**
- B. ENC Flashlights.** We have about 145 flashlights that were ordered several years ago. The inserts contain a website that is no longer used and an incorrect phone number. We can print out new inserts but we need to replace the batteries so we can hand them out at the Encino Family Festival.
MOTION; OUT-18-09-0006: The ENC Outreach Committee is requesting up to \$85 to cover the cost of 145 AAA batteries. Lee B. moved, Carol L. 2nds. **Passed 4-0-0.**

NON-Funding Consent Items:

- C. 405 Underpass Revitalization** – The Sherman Oaks NC would like to partner up with the ENC to revitalize the underpass under the 405 on Ventura Blvd. The ultimate goal is to have a mural on the walls but before that can be completed the lighting, walls and possible leaks need to be fixed.
MOTION; OUT-18-09-0007: The ENC Outreach Committee supports teaming up with the Sherman Oaks NC to start moving forward with the revitalization of the underpass under the 405 Freeway on Ventura Blvd. Alex G moves, Jim E. 2nds. Passed 4-0-0.
- D. Clean Up Encino Project.** The Encino Chamber of Commerce will host a Clean Up Encino Day, possibly in March of 2019. Encino residents would like to see this become a quarterly or monthly campaign, much like Rwanda has on the first Saturday of each month. With a collaborative effort between the Chamber, the CD5 office and the ENC we might be able to accomplish something similar.
MOTION; OUT-18-09-0008: The ENC Outreach Committee is requesting support from the Encino Neighborhood Council to begin coordinating a (quarterly/monthly) cleanup day in Encino. Lee B. moves, Jim E. 2nds. Passed 4-0-0.

Executive Committee (Funding Item):

- E. Town Hall Meeting in Encino on Crime** – The CD5 office, along with the ENC, would like to setup a town hall style meeting, on October 28th at either Crespi or other local facility to discuss crime in Encino and what the residents can do to harden the community . **MOTION; EXE-18-09-0018:** The Executive Committee is requesting up to \$550 for refreshments for up to 300 guests. Victoria M. moves, Lee B. 2nds. **Passed 4-0-0.**

Executive Committee (Non-Funding Item):

- F. Islands on White Oak, Irrigation Request** – The islands on White Oak, between Burbank Blvd. & Oxnard St. currently have the water turned off. There are approximately 73 trees that have begun to show signs of “water stress”. **MOTION; EXE-18-09-0019:** The ENC Executive Committee seeks support from the Encino Neighborhood Council to request Councilmember Koretz’s office to find an immediate short-term solution to provide water to the trees in these islands and continue to seek a long-term solution for proper irrigation. Short-term solutions could possibly include hiring a private contractor or non-profit to immediately provide water. Long-term solutions should include funding for repairing the irrigation system as well as using reclaimed water. Alex G. moves, Pat B. 2nds. **Passed 4-0-0.**

9. Committee Reports (5 minutes)

1. ByLaws - Jess Whitehall/Glenn Bailey
2. Education - Adriohn Richardson



3. Government Affairs - Patricia Bates
4. Outreach - Alex Garay:
5. Parks/Environment – Shelley Bilik
6. Planning & Land Use - Eliot Cohen
7. Public Safety - Glenn Bailey
8. Traffic/Transportation - Laurie Kelson

10. Board Member Comments on Non-Agenda Items: (10 minutes) Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

Adjournment at 9:00pm -

Next Encino Neighborhood Council meeting will be held on Wednesday, October 24th 2018

Community Events:

- **Valley Disaster Preparedness Fair – September 29th 9am – 1:30pm. 9400 Shirley Ave., at the Northridge Fashion Center – This is a FREE event**
- **Encino Family Festival – October 7th, 10am – 4pm. Ventura Blvd., between Balboa Blvd. & Amestoy – This is a FREE event.**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via enc@socal.rr.com



PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via enc@socal.rr.com.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:(818)971-6996) o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal.

